

## LAKE EDGEWOOD CONSERVANCY DISTRICT

Board of Directors Meeting

February 9, 2022, 7:22pm

Minutes

Those in attendance: Chairman Stege, Joe Stallworth, Steve Smith, Jake R., Jeff S., David Kent, and one Freeholder.

Meeting called to order by Chairman Stege at 7:22pm.

**Board Nominations – 7:22pm** – Jake nominates Chairman Stege to serve the position of Chairman for the remainder of the year. The position of vice chairman is discussed, to include the roles and responsibilities. Jake nominates Jeff Snodgrass to remain vice chair, which passes. Jake nominates Tony Stuard as the board secretary and passes without objections. A form is discussed by Chairman Stege, which outlines the roles and responsibilities that each board member is expected to read, understand, and sign. Locating and providing this form is discussed and the importance of filling these out for current board members. Don Horn is nominated to remain as the financial advisor by Chairman Stege, and the motion passes without objection.

**Previous Meetings – 7:32pm** – A list of items is brought forward by Chairman Stege involving items that were discussed in previous meetings but tabled until later. These items will be included on the calendar and updates will be sent out to the Freeholders awareness. The port-o-pots are discussed, and the dates in which the board would like these to be placed out as well as the trash service to be started. Jake R. will follow up with Rays to establish when they would be able to pick up beach trash if they are interested in the business. The potentially plugged valve is also discussed, and whether there is a need to conduct valve inspections more. The beach maintenance is discussed for May 7<sup>th</sup>, as well as further cameras to be installed for the beach area. The annual community yard sale weekend is discussed and how it is needed to be added to the items. May 14<sup>th</sup> will be the scheduled community yard sale event. Saturday June 18<sup>th</sup> is discussed for community cookout/meet and greet.

**Records Retention – 7:46pm** – Chairman Stege discusses the records the board should keep. There is still a pile of records in the community closet, a large amount of the documents are dam inspections. Jennifer, the LECD financial advisor, recommended several fiscal items that should be held onto indefinitely. A standard of 10 years is placed. A discussion is held on adopting a policy on document retention and destruction. Further discussion of record retention is tabled until the following meeting.

**2022 Goals – 7:55** – PondsRx, and the potential to save some money by cutting down on the treatments. Cutting back was a part of the concern for getting more usage. A motion to accept the PondsRx contract is made by Jack R., and seconded by Joe S, motion passes without objection. There will be no lake study to be considered by PondsRx. A directory update is also discussed. This will be important when the text notifications are presented.

**Debit Card – 8:11pm** – There is no known regulations prohibiting the LECD board from obtaining a debit card to provide services like text notification to the freeholders. More information surrounding the topic is discussed and will be followed up by Don Horn.

**Dam Inspection – 8:13pm** – Sometime around May there is a dam inspection to take place by CB Burke. The price for the inspection remained the same from last year. Roughly \$3,200 or \$3,300 for the inspection. The contract states, “not to exceed \$3,500”. Motion to accept CB Burke’s proposal for the dam inspection is brought forward by Jeff S., seconded by Jake R., and passes without objection.

**Lawn Care – 8:15pm** – The discussion is held for having a contract submitted by Susan continue providing lake grass care services. The board will request Susan submit another contract for the 2022 season.

**Dam Face Treatment – 8:17pm** – A discussion is held for the grass seed, and treatment to the dam face. Obtaining a new bid from the current provider is discussed.

**Fire station – 8:28pm** – The contract is being discussed and whether there or not is a reason to entertain not

Respectfully Submitted,

David Kent

LECD Secretary